

Playtime Risk Assessment at Thrupp Primary School November 2019

No.	Hazard	People at risk	Risk rating L/M/H	Existing control measure	Review/ check notes
Playgrounds					
1	Slippery playground due to leaves and slippery drain covers.	Staff, pupils and visitors	M	Playground is regularly swept. High ratio of adults out with children and advice pupils of the conditions. Premises committee paint drain covers with anti-slip.	
2	Steps	Staff, pupils and visitors	M	Children decided it is safer to walk on steps. Staff to observe and remind children to walk up and down steps.	
3	Tarmac slope outside Buzzards	Staff, pupils and visitors	M	Staff to monitor children's use of slope and remind children to slow down as necessary.	
4	Playground surface is slippery due to weather conditions	Staff, pupils and visitors	M	During adverse weather conditions such as snow/ice, Staff will grit key areas. This includes: • Evacuation routes including external routes • Primary walkways (Entrance routes onto site and between building etc) Senior Leadership Team will decide playground can be used by students and staff during bad weather (ice and snow). If not indoor activities will be promoted.	
5	Animal deposits and other waste materials	Staff, pupils and visitors	M	Caretaker to check grounds in the morning. At playtimes staff and students are encouraged to report any sightings, staff are to remove small deposits, using protective gloves and waste disposal bags.	

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6	There are collisions of students and staff due to ball games	Staff, pupils and visitors	M	There are designated ball game areas/ zones to minimise the risk of collision. Staff to supervise areas where ball games are played.	
7	Posts and goals for sport	Staff, pupils	M	All posts are suitably supervised when there are students in the playground. This includes during PE/Games. The school follows the relevant guidance. Students are banned from swinging on goal posts, they are regularly reminded of this rule. If they are being moved, this only occurs under direct supervision and children are instructed how to safely move appropriately sized equipment.	
Playground furniture					
8	Tables and benches			If any found faults are hazardous, the furniture is taken out of use until repaired/replaced. Staff and students encouraged to report faulty equipment to headteacher.	
Gates and visitors entering the school					
9	The front gate	Staff, pupils	H	Visitors often leave the front gate open or unbolted. Staff member that is on duty in front playground must bolt the gate. Staff member on duty to let visitors in and direct them to the office. Staff to be highly vigilant.	
10	Visitors/ strangers on site	Staff, pupils	M	Visitors to be shown to Reception by staff to sign in and collect a visitor badge. Staff to ask who they are if they are walking on site without a badge.	

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11	Workers	Staff, pupils	M	Office staff and SLT to communicate with staff if workers are on site and advise if areas should not be used during a playtime or whether extra staff should go out to supervise.	
Play Castle and Tyres					
12	Slippery surfaces	Pupils	M	Staff on duty by play castle and tyres to assess how safe equipment is to use each playtime. Children warned about slippery surfaces. Staff to stop children going on if it is dangerous.	
13	Play castle	Pupils	M	Staff to supervise and monitor how the children are using the play castle. Staff to intervene if pupils are not using it safely. Pupils told to come off if misusing the equipment and if unsafe.	
Grass Area					
14	Slope	Staff, pupils	M	Staff to supervise use of slope. Slope not to be used if very wet and slippery. Slope is the 'chill out' zone. Children told to be careful on the slope and told to come off if conditions deemed unsuitable by duty staff. Staff to take care if they use the slope.	
15	Plants	Staff, pupils	M	Staff to check boundary to make sure there are no dangerous plants (if staff unsure ask Julie Bendle to check). Children encouraged not to pick plants and wash hands if they have been in that area. Children not to 'pick and lick or they will be sick' and they should be aware of this saying to keep them safe. Children warned to be careful near brambles and stinging nettles.	

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16	Trees	Staff, pupils		Premises to check for loose branches and unsafe trees. Staff and pupils to be vigilant and report any concerns with branches and trees. Staff to report any concerns to headteacher. Staff to supervise children that are in the trees and if they are climbing. Staff should not help children up into the trees. Staff to make sure children climb one at a time if safe.	
Pond and stage area					
17	Pond	Staff, pupils and visitors	M	Staff member to be stationed at pond to ensure children do not fall into it. Steel pond cover to be made to make the area safe. Children told not to climb on pond or lean into it.	
18	Decking	Staff, pupils and visitors	M	Decking at this time of year is very slippery and anyone in that area must walk and take care. Working party to jet-wash the decking when next in school to make it less slippery. SLT to look at possibility of painting with non-slip paint. If too slippery staff member on duty to decide if this zone should be closed on their day.	
19	Storytelling chair		M	Staff supervise the large chair with pond area. Children told to sit on it and not stand and jump off of it. If it is slippery staff member on duty to decide whether pupils should be on it.	

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Risk Rating:

High = current controls totally inadequate with serious consequences: death(s), serious injury, long-term ill health, or there is a very high frequency of the hazard/hazardous event occurring Immediate action required, may require task to be suspended until issue resolved Medium = current controls still poor but consequences less serious: minor injury, short-term ill health with no lasting effects, Action required in specific timeframe, normally within 3/6 months, may be sooner dependent on how serious an issue it is Low = current controls are adequate to minimise the risk so far as reasonably practicable, check still relevant at next review date

As we develop playtimes we will add items to this risk assessment and we will use ongoing dynamic risk assessing and professional judgement as necessary.