



Thrupp School Nursery Enrolment form

Child's Full Name:			
Preferred Name:		Date of Birth:	
Child's age when starting with us:	____years + ____ months	Gender:	
Current Address:			
Parent/Guardian Names:			
Does this parent have parental responsibility?	Yes / No	Yes / No	
Does this parent live with the child?	Yes / No If no, provide address:	Yes / No If no, provide address:	
Contact Number:			
Email Address:			
Occupation:			

Other emergency contacts:

Name:	Relationship to Child:	Contact Number:
Name:	Relationship to Child:	Contact Number:
Name:	Relationship to Child:	Contact Number:

Pick up Password:	
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Persons collecting your child must be over 16 years of age.

Personal details of your child

Does your child have dietary requirements or allergies? Please make clear if this is a preference or a diagnosed allergy or intolerance.	What language is spoken at home?
How would you describe your child's ethnicity or cultural background?	What is the main religion of the family?
Are there any festivals or special occasions that you would like to be celebrated in our setting?	
Does your child have any special educational needs or disabilities?	If so, please circle the graduated pathway My Plan My Plan + EHCP
Is there any other information that is important for us to know about your child:	

Health Care Details

Doctors Name:	Surgery Name:
Address:	Phone Number:
Health Visitor Name:	Other professional working with your child:

Medical Consent

I / We consent to any emergency treatment necessary during the running of the nursery session. (You will be informed of any incidents or events by staff and asked to sign an accident form when picking up your child at the end of the session.)

In the unlikely event of an extreme medical emergency, where staff have been unable to contact myself or any other family member, I / we authorise staff to sign any written consent form required by the hospital authority if the delay in getting a signature is considered by the doctor to endanger my child's life.

Parent name: _____ Parent signature: _____ Date: _____

Parent name: _____ Parent signature: _____ Date: _____

Permission Form

I give permission for the following:

please tick

- To walk to the playing field behind the school.
- To go for walks off site i.e. to the allotments or to the woods.
We will always inform you prior to going.
- To take photos and use them for:
 - observations and assessments,
 - nursery displays,
 - the nursery / school website,
 - promotional photos,
- To apply hypoallergenic plasters
- To apply sun-cream provided by you

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Parent Name: _____

Parent Signature: _____ Date: _____

Thrupp School Nursery Terms and Conditions

For the health and safety of your child please read and sign the following terms and conditions:

1. If your child is unwell they must not attend the nursery. If your child becomes unwell during the session we reserve the right to send them home.
2. If your child has had sickness and diarrhoea they must be clear for 48 hours prior to returning to the setting.
3. Please notify the nursery of any absences or if you will be late.
4. Suncream must be applied before the session and sunhats and suncream must be provided and clearly named.
5. We are open school term time only and are closed bank holidays and inset days - you will not be charged for these.
6. Late collections may be charged £5.00 per 15 minutes at the discretion of the staff.
7. If you no longer require the nursery sessions for your child, you must provide at least one month's notice. Failure to do so will incur charges.
8. We must have at least 3 contact telephone numbers available to be able to contact your family in the event of an emergency. Parents must take responsibility to keep the numbers up to date.
9. Spare underwear and clothes should be provided by you for those inevitable accidents!
10. Please provide a suitable water bottle containing water for your child to access throughout the session, ensuring it is clearly named.
11. If your child has a minor accident a first aider will treat them and you will be given an accident form to sign. If your child has had an accident at home, you must tell a member of staff and complete a pre-existing accident form.
12. The medical consent form must be signed for your child to attend the nursery.
13. All policies and procedures are available to read on the school website so please feel free to access them.
14. Sensible footwear must be worn in the setting, no crocs, no flip-flops or high heels due to physical play.
15. Where the nursery grant is not being claimed, fees must be paid in advance.
16. If your child attends another setting taking them over the 15 or 30 hour nursery grant entitlement, nursery fees will apply and must be paid in advance.
17. Written and photographic observations will be used to make assessments of your child's development. We want parents / carers to be involved in this process by using the wow vouchers.
18. The nursery follows the Statutory Framework for child protection and we prioritise safeguarding children.
19. The nursery can administer prescribed medication with signed permission from parents. Children must have been taking medication for 24 hours before returning to nursery.

I have read and agree to the above terms and conditions

Parent name: _____

Parent signature: _____ Date: _____

