

Thrupp Primary School PTA Meeting Minutes - 8th May 2018

Registered Charity: 1162579

Attendees: Nicky Young, Emily Booth, Donna Mylechreest, Carly Fields, Hannah Prothero, Kate Dryer, Jen Compton, Beckie Halford, Tina Harris

Apologies: Tabitha Freeman, Karen Childs, Faye Lynch, Kate Burnell, Gill Chester, June Pritchard, Jenny Morris, Stuart Lynch, Sarah Payne, Jacqui Morris

1. Meeting Minutes (20th February) were approved.
2. Matters arising:
 - a. One query raised around the Barclays match funding for the Christmas Fayre. Donna agreed to contact Karen for an update on the status of this.
 - b. Discussion around world book day and how the authors were received. Feedback was that the children loved the day and the author visits. Thanks to Mrs Russell and those who also donated their time to which made the day such a success. Hannah offered to contact authors now to find out about availability for next year and advised that we book early for 2019.
3. Committee updates: No updates to discuss.
4. Events/Fundraiser update
 - a. Money raised: cake sale kestrels (9/3) £97; quiz night (10/3) £985.83; Easter Hunt (23/3) £276.90; second-hand uniform and book sale (24/4) £150; cake sale hawks (4/5) £79.55; tea towels £199.
 - b. Future:
 - New parents information meeting 23/5 date tbc.
 - School coffee morning 25/6 date tbc.
 - Ice lolly sales – to commence this Friday. Carly agreed to create a rota of people to run the sales, Nicky offered to run the first one (11/5) Carly to ask Vicky for a float.
 - Sponsored fun run date – 21st/28th June discussed as possible dates for this event. Karen Childs is kindly organising this event. Karen has also suggested starting the event earlier in the day. Kate offered to price branded water bottles.
 - Summer Fayre 7/7 – Discussed options for the event this year. All agreed to run this year's event as more of a social event focussed less on smaller stalls and instead on a small number of areas, such as a bouncy castle, a junk modelling area, circus skills area, free crafts, ride-on toys and chalk to create roads, and a bbq and bar. All offers of help to run the event are needed to ensure that we can run this popular event. Agreed that this will run over lunchtime. All present agreed to try to get raffle prizes.
 - KS2 production photos scheduled to be 17/7. Martin has agreed to take photos for free again, with profit from sales going to the PTA.

In addition to the scheduled future events Michelle Tate suggested possibly holding a table top sale. This was discussed by those present and Carly will go back to Michelle to discuss this further.

5. Expenditure

a. June's items to approve

No costings to consider at this meeting. Donna commented that the PTA class budgets have been very generous and all agreed that it would be good for parents to know what the PTA has funded. Jen happy to add these as images to the Facebook page when required.

b. PTA shed purchase – Hoping to get the new sheds in place by the next school year. Donna has quotes for the work to be done. Need to get all PTA items moved from Jenny Morris' storage as soon as possible, if the sheds aren't ready before the end of term we will need to move the items into school temporarily over the summer holiday.

c. Road safety signs – discussed but decided by teachers that these were not necessary anymore.

d. Christmas lunch refund – Donna thinks this may have been finalised but will confirm this.

6. Misc.

a. Agreed that it would be useful if Donna can let the new office staff know the activities the PTA do and when they may need support from the office.

b. Raloo – This website has been promoted on the school Facebook site. Companies use it to generate engagement via social media promotion and this can result in items being awarded to the school if there is a lot of engagement. If all parents can spend a couple of minutes completing the activities it will help the school to win a garden planter for the new playground.

c. Clothes labels discussed as a small fundraiser. Carly was sent leaflets from the company and it was suggested that these leaflets be added to book bags, at the uniform sale and at the new parent's information evening.

d. Football club bbq- this event will not be happening.

e. Table top sale – Discussed earlier as a future fundraising event.

7. Next PTA Meeting Date – 25th June 3:30pm. **Everyone welcome!**

AGM Date – 10th July 6:30/7pm time tbc.

8. AOB

a. New playground – The playground steering group would like to move forward with the play equipment but need to know what their potential budget available is. Agreed that this would be the right project to provide more significant funds for.

The next step is for Beckie to confirm the minimum cost to run normal pta events and subsidies (from previous accounts) so we can then establish what money would be remaining after this in the PTA fund to donate to the playground. It was suggested that the PTA then have a vote to decide on how much money to commit to the playground and the PTA agreed this would be a good idea.

Once the PTA agree on the amount that will be allocated to the playground steering group they will be able to apply for grants to match this funding. This will also be added to a funds provided by the school.